

DIVISION OF ECONOMIC DEVELOPMENT
Business Regulatory Department
Post Office Box 663, Window Rock, Navajo Nation (Arizona) 86515
TELEPHONE: (928) 871-6714/6718 FAX: (928) 871-7381

NAVAJO BUSINESS OPPORTUNITY ACT

REQUIREMENTS FOR RE-CERTIFICATION

- _____ 1. UPDATED APPLICATION
Application Must Be Updated if there are Any Changes in the Business OR if Certification Expired More Than Three (3) Months.
- _____ 2. PROJECTS
 - A. *List of Projects for the Past Year with Certification*
 - B. *Type of Projects*
 - C. *Location of Projects*
 - D. *Estimated Dollar Amount for each Project*
- _____ 3. UPDATED DOCUMENTS
 - A. *Updated Financial Statement (Must be **Notarized**)*
- _____ 4. CHANGES
 - A. *Any Significant Changes in Company's Organization or Structure*
 - 1. *Change in Ownership*
 - 2. *List Duties & Responsibilities of New Owners*
 - 3. *Updated Organizational Chart reflecting Changes*
 - B. *Business Plan - If Plan is going to change substantially*
 - C. *Changes in Activities (Modification)*
- _____ 5. Clearances
 - (i) *Procurement - Navajo Nation Financial Services, Credit Services Dept., Div. of Economic Development BDF Loan, Tax Commission, Veterans' Dept.*
 - (ii) *Conflict of Interest - If employed with Navajo Nation, BIA, IHS, etc.*

For Office Use Only

RECOMMENDATIONS: Priority: Effective Date:

Ownership: % Expiration Date:

Re-Certification Provisional Modification

Reviewed By: _____

Date: _____